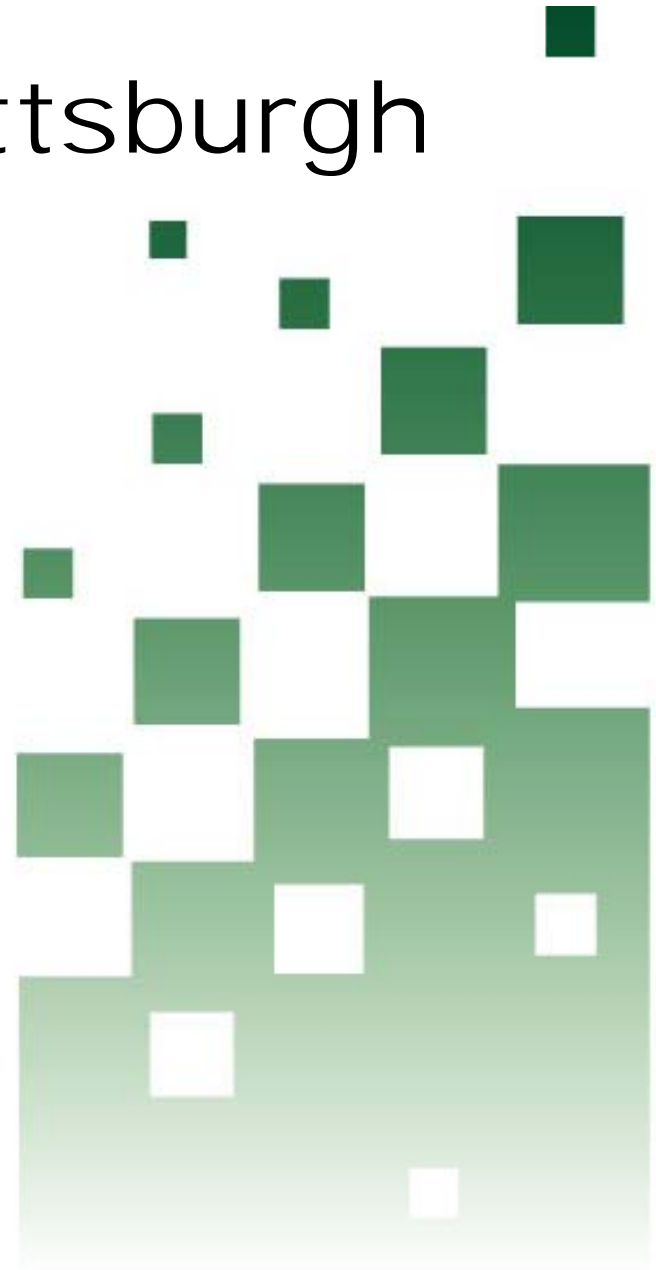


# University of Pittsburgh and UPMC

WePay  
Research Study Participant  
Payment System



# Research Study Participant Payment System

- ◆ University of Pittsburgh and UPMC
  - Similar issues and challenges
  - Internationally renown research organizations
  - Substantial and experienced research infrastructure
  - Strong leverage
  - Experienced developer
  - State-of-the-art technology

# Research Study Participant Payment System

- ◆ Benefits of the WePay System
  - Maintain CONFIDENTIALITY and security
  - Reduce administrative burden
  - Accommodate needs of research subject population
  - Improve reporting, monitoring and controls
  - Regulatory compliance and IRS tax reporting

## Role – Based System

- ◆ Five active user roles in WePay
  - Each user is limited to one role
  - Three administrative roles
  - Two roles make payments to study participants
  - Segregation of duties is enforced by the system

# WePay Roles

## *Administrative*

- Card Manager (CM)
- Administrator (ADM)
- Business Office Manager (BOM)

## *Issue payments*

- Study Coordinator (SC)
- Study Aide (SA)



# Security Features

- Users can only see their Projects and Studies
- Cannot see the Projects/Studies of other Users
- Card Numbers are encrypted at database
- Masking of on-screen display of SSN and Card Numbers
- PC-to-server communication is encrypted

## Alert Features

E-mail alerts are sent for 18 events and conditions

*Examples:*

- Project funds for subject payments are nearing depletion
- A Project or Study is suspended or resumed
- IRB approval is nearing its annual expiration date
- Cards not accepted by new owner after 3/5/7 days
- A WePay user is linked or unlinked to a study
- A WePay user is disabled
- Subject loses card and balance transferred

## Reports Available

A total of 19 different reports are available

*Examples:*

- All roles

- ADM

and

BOM

- SC or SA

Free Cards; Project Summary

Daily Financial Summary

Project (or Study) Structural Details

Project (or Study) Financial Details

Card Payments and Debits

Daily Closeout

# Research Study Participant Payment System

## WePay Card



# Research Study Participant Payment System

## ◆ Payment Card Features

- Anonymous
- Instant issue
- Re-loadable
- MasterCard® branded
- Stored value debit card
- Multiple redemption options
  - Point-of-sale transactions
  - Cash back from merchant
  - Automated Teller Machine
  - Select Citizen's Bank Branch locations

# Research Study Participant Payment System

## Contact Information

- University of Pittsburgh  
Office of Finance  
412-624-6620  
<http://www.bc.pitt.edu/wepay/>

Susan M. Gilbert, Assistant Treasurer – Finance  
[sgilbert@bc.pitt.edu](mailto:sgilbert@bc.pitt.edu)

Emily A. Gavin, Senior Financial Analyst  
[egavin@bc.pitt.edu](mailto:egavin@bc.pitt.edu)

George J. Cerminara, Project Manager - Finance  
[gcerminara@bc.pitt.edu](mailto:gcerminara@bc.pitt.edu)